

**TPSC Board Meeting
December 8, 2008
Minutes**

Present: Alan Perper, Vicki Sodaro, Alan Brune, Jon Groesbeck, Mike Watson, Kim Brune, John Bell, Hal Schornstein, Kim Stibich, Wendy McCarthy, John Gulick, Lisa Mathews, Kim Logie. Alison von Lackum

Guests: Russ Shelton, Lisa Hovan, David Scharf

Start

1. President's Report

6:05 PM

- Rachel L. is involved in a program at Branson which donates soccer equipment to children in Costa Rica. The TPSC donated some equipment and clothing to the program.
- Minutes of November Meeting Minutes: motion to approve the minutes was made. Motion approved to approve the minutes.
- Collection Procedures: Things did not go as smoothly this year as in previous years. A finance committee was formed to help with collections. Hal wanted to commend the finance committee for doing a great job in receiving uncollected fees to the tune of approximately 90% of uncollected fees.
- Posting of Minutes and Meeting times, dates, locations: Hal wanted to note that we are improving our communications this year by posting our minutes on the website as well as locations, dates, and times of our board meetings. We also posted a document that reviews the year of 2008 which provides good background information for what we undertook in 2008.
- Bylaws: a group has been working on the revisions to the bylaws. That has been updated and posted on the website for comment at the Annual meeting.
- We established protocol for public comment and modeled it after the school board meetings.
- Expanded the use of surveys: this year we have utilized surveys to almost all constituencies to help us with our focus and needs.

2. DOC Committee/Transition Workgroup Update #2

6:20 PM

- John Bell provided an update on activities on the DOC committee. We have had 5 candidates to date, have interviewed a couple, and have more to interview. Steve took a shot at updating the organizational chart to reflect where the DOC will report into. John and Kim worked on activities related to the Rec Committee. Hal updated the committee to note that we made a decision to hire a part time DOC, develop a recreational committee, developing a program executive group to insure that competitive and recreational committees are in sync with one another.

3. Review of By-Laws Update #2

6:30 PM

- The By-laws have been posted on the website for a couple of weeks. It has been distributed to the board members. Made several small administrative updates and some substantive updates and summarized the changes to the By-laws in a

document that accompanied the proposed By-Laws. The By-laws will be approved at the Annual Meeting.

4. Board Member Transition 2008 vs. 2009 Update #2 6:35 PM
 - We have 4 board members retiring. We have 2 new members: Lisa Hovan who will become our new treasurer, and KT Butler will step into the volunteer manager competitive coordinator position. Russ Shelton is considering joining the board pending a discussion with Hal on the role of secretary.
 - Mike Watson commented on Kim Logie's expertise in "Spirit Wear". Kim agreed to champion the "Spirit Wear" program.

5. Treasurer Report – Mike 6:40 PM
 - Projected 2008 Income Statement was discussed and there will be a surplus this year..
 - 2009 Budget: Lisa H. will change our QuickBooks to help make reporting easier going forward. Projections for 2009 include fewer competitive teams; recreational fees should remain the same as this year. Wages for coaches/trainers reflect what we think we will end up with in terms of total competitive fees however the Competitive Committee needs to true up the teams so revenue and expenses can be in sync.
 - Hal asked what we should do with the surplus from 2008. Mike Watson suggested that we formalize a strategic plan and in the interim some of that surplus should be reserved for a fields fund. Vicki agreed as well that we reserve money for fields. Alan Brune suggested we think about purchasing some equipment (such as age appropriate goals and nets) and perhaps look at other areas for infrastructure expenditures that would be lasting. Alan Perper cautioned that we keep a financial reserve as a cushion because we may be in the red next year due to less teams. Russ is interested in driving top line revenue by potentially bringing in more competitive teams. Hal summarized that we should allocate some portion of the surplus to equipment and holding the balance of it in reserve in case we need it for next year. Mike Watson will put together a presentation for how the surplus will be handled including the fact that as a non profit we need to maintain a surplus for employee pay. We will present that at the Annual General meeting. We will also outline how the program has changed this year from years past and the value that we are providing to the members of the soccer community.

6. Recreational Report – All AGCs 7:30 PM
 - Wendy got a lot of feedback regarding the uniforms and that many of the girls won't wear the uniforms again. She suggested that we perhaps relook at whether we get reversible color shirts and wear them through their days in the league. We will discuss this issue more next year.

7. Competitive Report – Vicki 7:40 PM
 - U-16's boys had a jamboree this past weekend and they did well.

- We do have some teams going to State Cup and Association Cup. Have some Goalie and skills training programs ongoing.
 - Will start competitive tryouts the last weekend in February.
 - US Club vs. CYSA: What are we doing? There is a meeting of the board Presidents tomorrow night. Kim Stibich will go to that meeting (if Steve Disenhof can not make it) to listen to what other leagues are thinking about.
 - Competitive manager surveys went out. Have received 5 back. Have asked them to return them by the end of the weekend or early next week.
8. Referee Report – John Gulick 7:55 PM
- John wanted to acknowledge Kim Stibich and Steve Disenhof for helping get referees for the season, especially when we were short just before the weekend games.
 - Russ talked about promoting the referee training program with John next year.
9. Administrator Report – Kim 8:00 PM
- Check calendars for January 12th date for annual meeting
 - Send updates on Job Description
10. Webmaster Report – Steve 8:05 PM
- Website survey: Steve commented that 15,000 unique visitors through August 1st.
11. Registrar Report – Lynn 8:10 PM
- Nothing to report
12. Secretary Report – Kim B. 8:11 PM
- Russ would like his proposed position to be reflected as Secretary/Communications.
13. Scholarship Report – Alison 8:13 PM
- U-16 boys team needs some scholarship support. Alison will work with the finance committee to get those scholarships.
14. Public Comment 8:15 PM
- No public comment
15. Conclude 8:15 PM